**International Students Enrolment**

**Enrolment Procedures**

Students are welcomed at Gore High School from many countries throughout the world. If you would like to apply to study at Gore High School please complete the following steps:

**Step 1**

Enrol ONLINE or complete and return the Enrolment form, scan it and return to the Director of International Students mhamilton@gore-high.school.nz

With your application you will need to enclose:

* + Certified copies (in English) of your most recent school reports
	+ Copy of student’s passport
	+ Copies of Immunisation record
	+ Details of medical/travel insurance, in English, if not arranged by Gore High School
	+ Two (2) references from non-family members
	+ Passport size photo

**Step 2**

If your application is successful we will send you:

* + a provisional offer of place
	+ an invoice for fees

**Step 3**

When we receive payment of your fees, we will send you a letter to confirm our “offer of place” and a receipt for payment of fees. You then need to apply for a Student Visa to study at Gore High School; this application must be accompanied by our offer of place letter and fees receipt. You will also need to provide proof of financial support and a return air ticket.

**Step 4**

**Medical Insurance Cover** – Medical Insurance is compulsory. Gore High School will organise this through Uni-care, with whom we hold a Master Policy. This policy has additional cover for protection of fees. Your policy must be arranged before you leave your home country. *You may arrange your own Medical Insurance.*

**Step 5**

Apply for your Student Visa from your nearest New Zealand High Commission or Embassy.

You will need:

* + A completed application for Student Visa form (with a passport photo)
	+ A completed financial undertaking form or provide evidence of funds held in the name of the student of $400 per month ie. $4,800 per year.
	+ The Student Visa application fee.
	+ Your passport or Certificate of Identity
	+ The offer of place form and receipt for fees paid issued by the school
	+ Guarantee of accommodation
	+ Two character references if under 17 years of age or a local police clearance if 17 or over.

**NB** *If a course of study is three months or less a Visitors Visa may be sufficient. Please check with the school first.*